

ATTY USE ONLY

Date of Consult:

Consult Fee:

Atty Initial:

Rev. 11/07

CIFUENTES KNAPP & ASSOCIATES
1301 West 2nd Street, Suite 100
Los Angeles, CA 90026
Phone: (213) 250-0250

GENERAL CONSULTATION

Today's Date:

Who Referred you to our office:

(Specify relationship of person to you)

1. Your complete name: _____

If you are not the interested party, please provide the name of the person with the immigration problem below:

Name

Relationship to you

2. Address: _____

3. Home Phone Number: (_____) _____

4. Cellular Phone Number (_____) _____

5. Email address: _____

6. Drivers License or State Identification Number (If you do not have one, state none):

7. Which of the following options best describes the reason for your consultation today (please mark all that apply):

- A. _____ Family Petition, Adjustment of Status
Or Consular Processing
- B. _____ Naturalization/Citizenship
- C. _____ NACARA (Salvadorans & Guatemalans)
- D. _____ NACARA (Nicaraguans)
- E. _____ Immigration Court Hearings
- F. _____ Late Amnesty (LIFE Cases)
- G. _____ Other, please describe:

8. Describe *briefly* the main question you have for the attorney:

PLEASE ANSWER ALL THE QUESTIONS BELOW AS THEY PERTAIN TO THE INTERESTED PARTY (THE PERSON WHO HAS THE IMMIGRATION PROBLEM):

9. Date of birth: ____/____/____

10. Country of birth: _____

11. CIS file number
(Find the number in your work perm or CIS correspondence that begins with the letter A)
A _____ - _____ -

12. Social security number (If you do not have one, please indicate (N/A): _____ - _____ -

13. Information about your **FIRST** entry into the United States:

DATE OF ENTRY	LOCATION OF ENTRY	MANNER OF ENTRY: If you entered illegally, write AEWI If you entered with a Visa, specify type of visa used: tourist, business,
etc		

14. How many times have you departed from the United States since your FIRST entry? _____

Please detail each and every one of your departures beginning with your first departure and ending with your most recent departure. Include dates of departure, date of return, location of return, and manner of return for each:

DATE OF DEPARTURE	DATE OF RETURN	LOCATION OF RETURN	MANNER OF RETURN: IF ILLEGAL RE-ENTRY WRITE AEWI IF VISA ENTRY SPECIFY TYPE OF VISA USED: tourist, business,
etc.			

_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

15. Were you detained by Immigration when you entered the United States (on any occasions detailed above)?

Yes _____ No _____

If your answer is **YES**, please explain the details of each detention:

Date of Detention	Where were you detained? Inside the USA? (Yes or No)	Were prints taken? Crossing the border?	Did you lie to Immigration authorities? Did you use fraudulent documents? Did you use another person's documents? Did you claim to be a U.S. citizen?
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_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

16. Have you had any **contact with Immigration**? For example, were you detained upon entry? Hearings with an immigration judge or Immigration officers? Deportations? Voluntary departures? (formal or administrative) (**Please explain ALL possible problems even if you think they are not important to mention.**)

Yes No

If your answer is **YES**, please **explain below**:

DATE	LOCATION	TYPE OF PROBLEM (Detention only? Voluntary departure (by an ICE officer or a Judge)?, Deportation Order (Executed or Not Executed)?
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_____	_____	_____
_____	_____	_____

17. Have you ever filed any **applications with Immigration** for a benefit in the past? Including but not limited to: citizenship, amnesty, asylum, NACARA, TPS, or any other applications through family or work?

Yes No

If your answer is **YES**, please explain below what type of application, date is was submitted, and the result of the case:

TYPE OF APPLICATION	DATE FILED	RESULTS OF APPLICATION (Denied, Abandoned, Approved)
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_____	_____	_____
_____	_____	_____

18. Has a parent, ex-spouse, or employer ever filed an immigration petition on your behalf in the past?

Yes _____ No _____

If your answer is **YES**, please explain below what type of application, date is was submitted, and the result of the case:

TYPE OF APPLICATION	DATE FILED	RESULTS OF APPLICATION (Denied, Abandoned, Approved)
---------------------	------------	--

_____	_____	_____
_____	_____	_____
_____	_____	_____

19. Have you ever had any contact with law enforcement (police, DMV): **Criminal Records** may include convictions, arrests even if you never went to court, and traffic violations which may still be pending to be paid or completed. ***(Please mention ALL possible problems even if you think they are not important to mention.)***

Yes _____ No _____

If your answer is **YES**, please explain below:

DATE	WHAT SECTION OF LAW WERE YOU ACCUSED OF VIOLATING?	IS THE CASE RESOLVED, YES OR NO?
------	--	----------------------------------

_____	_____	_____
_____	_____	_____
_____	_____	_____

20. What family members do you have that are U.S. Citizens or Legal Permanent Residents of the United States? *(only list family members in direct line of descent, for example, grandparents, parents, spouses, or siblings. ALSO List the same family members for your spouse/domestic partner)*

***** DO NOT INCLUDE YOUR CHILDREN IN THIS SECTION. THESE WILL BE LISTED IN A SEPARATE SECTION (QUESTIONS 40 AND 41) *****

Complete Name	Date of Birth	Country of Birth	Relationship	Legal Resident or US Citizen?
_____	_____	_____	_____	_____
—				
_____	_____	_____	_____	_____
—				
_____	_____	_____	_____	_____
—				
_____	_____	_____	_____	_____
—				

ADDITIONAL INFORMATION ABOUT YOUR PARENTS AND GRANDPARENTS:

MOTHER:

21. Does your mother have any claim to legal status in the U.S. **or** has she attempted to legalize her status even if the case was never approved (including citizenship, residency, petitions, or employment authorization)? Explain:

If you answered **Yes**, please explain if your mother has or ever had an application filed with the Immigration Service (whether or not it was denied or approved):

Type of application	Date of application	Results
_____	_____	_____
_____	_____	_____
_____	_____	_____

22. Do your mother's parents (your maternal grandparents) have any claim to legal

status in the US **or** have them attempted to legalize their status even if the case was never approved (including citizenship, residency, petitions, or employment authorization)? Explain:

If you answered **Yes**, please explain if either of your maternal grandparents have or ever had an application filed with the Immigration Service (whether or not denied or approved):

Indicate Grandmother or Grandfather and their name	Type of application	Date of application	Results
--	---------------------	---------------------	---------

_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

FATHER:

23. Does your father have any claim to legal status in the U.S. **or** has he attempted to legalize his status even if the case was never approved (including citizenship, residency, petitions, or employment authorization)? Explain:

If you answered **Yes**, please explain if your father has or ever had an application filed with the Immigration Service (whether or not denied or approved):

Type of application	Date of application	Results
---------------------	---------------------	---------

_____	_____	_____
_____	_____	_____
_____	_____	_____

24. Do your fathers parents (your paternal grandparents) have any claim to legal status in the US **or** have they attempted to legalize their status even if the case was never approved (including citizenship, residency, petitions, or employment authorization)? Explain:

If you answered **Yes**, please explain if either of your paternal grandparents have or ever had an application filed with the Immigration Service (whether or not denied or approved):

Indicate Grandmother or Grandfather and their name	Type of application	Date of application	Results
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

25. Have you been married before?

Yes _____ No _____

If your answer is **YES** please answer the following:

a) Name of prior spouse	Date of divorce	Location of divorce	Did your ex-spouse petition for you in any Immigration applications?
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

b) Does your prior spouse(s) have any claim to legal status in the U.S. or has he/she attempted to legalize his status even if the case was never approved (including citizenship, residency, petitions, or employment authorizations)? _____

If you answered **Yes**, please explain if your prior spouse has or ever had an application filed with the Immigration Service or (whether or not it was denied or approved):

Name of prior spouse	Type of application	Date of application	Results
_____	_____	_____	_____

_____	_____	_____
_____	_____	_____
_____	_____	_____

INFORMATION ABOUT YOUR MARITAL STATUS:

26. Are you legally married? Yes_____ No

If Yes, what is the Date of your present marriage:

27. If you are not legally married, do you live with someone out- of- wedlock (domestic partner)?

Yes_____ No

6 If you answered YES to either question (26 or 27), please respond to the following questions about your spouse or domestic partner:

28. Name of spouse or domestic partner:

29. Date of birth of spouse or domestic partner: _____

30. Country of birth of spouse or domestic partner: _____

31. Social security number (if any) (if none, please state): _____ - _____ - _____

32. Legal Status of your spouse or domestic partner:

(If illegal, write AEWI)
 (If he/she has a CIS application for a benefit pending, please indicate the type)
 (If he/she has a green card, please write ALPR)
 (If he/she is a U.S. Citizen, please write A USC)

33. If your spouse or domestic partner is a Legal Permanent Resident, please answer the following:

Date he/she received	Based on what type of program did he/she receive Permanent Residency?
Permanent Resident Status	Through family? If so, indicate which family member
	Through work? amnesty? asylum? in court? etc.

34. CIS file number (Find the number in your work perm or CIS correspondence that begins with the letter A)

A _____ - _____ -

**IF YOUR CURRENT SPOUSE OR DOMESTIC PARTNER WAS BORN IN THE U.S.
-----> SKIP TO PAGE 10 AND 11 AND ANSWER QUESTIONS 47 THROUGH 49.
YOU DO NOT HAVE TO ANSWER QUESTIONS 35 THROUGH 46.**

**IF YOUR CURRENT SPOUSE OR DOMESTIC PARTNER WAS NOT BORN IN THE U.S.
-----> PROCEED TO THE NEXT PAGE AND ANSWER QUESTIONS 35
THROUGH 47 IN REGARDS TO YOUR SPOUSE OR DOMESTIC PARTNER
(INCLUDING FOR SPOUSES OR DOMESTIC PARTNERS THAT ARE
NATURALIZED CITIZENS, LEGAL PERMANENT RESIDENTS, OR SPOUSES AND
DOMESTIC PARTNERS WITHOUT STATUS) AND CONTINUE ANSWERING
QUESTIONS 48 AND 49.**

35. Information about his/her **FIRST** entry into the United States:

DATE OF ENTRY

LOCATION OF ENTRY

MANNER OF ENTRY:

entered illegally, write AEWI
 entered with a Visa, specify type of visa used: tourist, business, etc

36. How many times has he/she departed from the United States since his/her FIRST entry? _____

Please detail each and every one of the departures beginning with his/her first departure and ending with his/her most recent departure. Include dates of departure, date of return, location of return, and manner of return for each:

DATE OF DEPARTURE	DATE OF RETURN	LOCATION OF RETURN	MANNER OF RETURN:
			ILLEGAL RE-ENTRY WRITE AEWI IF VISA ENTRY SPECIFY TYPE OF VISA USED: tourist, business, etc.
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

37. Was he/she detained by INS when he/she entered the United States (on any occasion)?

Yes _____ No _____

If your answer is **YES**, please explain the details of each detention:

Date of Detention	Where was he/she detained? Inside the USA? (Yes or No) Crossing the border?	Were prints taken?	Did he/she lie to Immigration authorities? Did he/she use fraudulent documents? Did he/she use another person's documents? Did he/she claim to be a U.S. citizen?
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

40. Has a parent, ex-spouse, or employer ever filed an immigration petition on his/her behalf in the past?

Yes _____ No _____

If your answer is **YES**, please explain below what type of application, date it was submitted, and the result of the case:

TYPE OF APPLICATION	DATE FILED	RESULTS OF APPLICATION (Denied, Abandoned, Approved)
_____	_____	
—		
_____	_____	
—		
_____	_____	

41. Has he/she ever had any contact with law enforcement (police, DMV): **Criminal Records** may include convictions, arrests even if you never went to court, and traffic violations which may still be pending to be paid or completed.

(Please mention ALL possible problems even if you think they are not important to mention.)

Yes _____ No _____

If your answer is **YES**, please explain below:

DATE	WHAT SECTION OF LAW WERE YOU ACCUSED OF VIOLATING?	IS THE CASE RESOLVED, YES OR NO?
_____	_____	_____

42. What family members does your spouse or domestic partner have that are U.S. Citizens or Legal Permanent Residents of the United States? (***only list family members in direct line of descent, for example, grandparents, parents, spouses, or siblings. ALSO List the same family members for your spouse/domestic partner***)

***** DO NOT INCLUDE YOUR CHILDREN IN THIS SECTION. THESE WILL BE LISTED IN A SEPARATE SECTION (QUESTIONS 40 AND 41) *****

Complete Name	Date of Birth	Country of Birth	Relationship	Legal Resident or US Citizen?
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

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ADDITIONAL INFORMATION ABOUT YOUR SPOUSE/ OR DOMESTIC PARTNER=S

PARENTS AND GRANDPARENTS:

MOTHER:

43. Does your spouse or domestic partner's mother have any claim to legal status in the U.S. **or** has she attempted to legalize her status even if the case was never approved (including citizenship, residency, petitions, or employment authorization)? Explain:

If you answered **Yes**, please explain if your spouse/domestic partner's mother has or ever had an application filed with the Immigration Service (whether or not it was denied or approved):

Type of application	Date of application	Results
_____	_____	_____
_____	_____	_____
_____	_____	_____

44. Do your spouse/domestic partners' maternal grandparents have any claim to legal status in the US **or** have they attempted to legalize their status even if the case was never approved (including citizenship, residency, petitions, or employment authorization)? Explain:

If you answered **Yes**, please explain if either your spouse/domestic partners maternal grandparents have or ever had an application filed with the Immigration Service (whether or not denied or approved):

Indicate Grandmother or Type of application Date of application Results

Grandfather and their name

FATHER:

45. Does your spouse/domestic partner's father have any claim to legal status in the U.S. **or** has he attempted to legalize his status even if the case was never approved (including citizenship, residency, petitions, or employment authorization)? Explain:

If you answered **Yes**, please explain if your spouse/domestic partners father has or ever had an application filed with the Immigration Service (whether or not denied or approved):

Type of application	Date of application	Results
<hr/>	<hr/>	<hr/>
<hr/>	<hr/>	<hr/>
<hr/>	<hr/>	<hr/>

46. Do your spouse/domestic partners' paternal grandparents have any claim to legal status in the US **or** have they attempted to legalize their status even if the case was never approved (including citizenship, residency, petitions, or employment authorization)? Explain:

If you answered **Yes**, please explain if either your spouse/domestic partners paternal grandparents have or ever had an application filed with the Immigration Service (whether or not denied or approved):

Indicate Grandmother or Grandfather and their name	Type of application	Date of application	Results
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

47. Has your spouse/domestic partner been married before?
 Yes _____ No _____

a. If your answer is **YES** please answer the following:

Name of prior spouse	Date of divorce	Location of divorce	Did your ex-spouse petition for you in any Immigration applications?
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

b) Does your spouse/domestic partner's **prior spouse(s)** have any claim to legal status in the U.S. **or** has he/she attempted to legalize his status even if the case was never approved (including citizenship, residency, petitions, or employment authorizations)? _____

If you answered **Yes**, please explain if your spouse/domestic partner's **prior spouse (s)** has or ever had an application filed with the Immigration Service or (whether or not it was denied or approved):

Name of prior spouse	Type of application	Date of application	Results
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

INFORMATION ABOUT YOUR CHILDREN (PERSON WITH THE IMMIGRATION PROBLEM):

48. How many children do you have (write the quantity below): _____
 In the U.S.? _____ Outside U.S.?

Please provide the following information about ALL of your children:

Complete Name	Date of Birth	Where are they?	Immigration Status
		If in U.S., write AUS and DATE of entry If not in the U.S. write name of the Country	Write AEWI if Illegally Present Write ALPR if a Legal Resident Write AUSC if a U.S. Citizen If case is pending write down the type of Application
_____	_____		_____
_____	_____		_____
_____	_____		_____
_____	_____		_____
_____	_____		_____
_____	_____		_____

49. Does your spouse or domestic partner have children? If so, specify how many:

 In U.S.? _____ Outside U.S.?

Please provide the following information about ALL of his/her children:

Complete Name	Date of Birth	Where are they?	Immigration Status
		If in U.S., write AUS and the DATE of entry If not in U.S. write name of the Country	Write AEWI if Illegally Present Write ALPR if a Legal Resident Write AUSC if a U.S. Citizen If case is pending write down the type of

Application

DISCLAIMER

I understand that a Consultation with the attorneys of Cifuentes Knapp & Associates does not establish in any way an attorney-client relationship between the parties until a contract for legal services is signed by both parties. I also understand that the information offered during the consultation is to be understood as an expression of opinion and not representations of facts or definitive conclusions. I understand that this Consultation Intake Sheet is the property of Cifuentes Knapp & Associates and that under no circumstances will I be given a copy of such form since it constitutes part of the attorney work product record.

Sign: _____

DO NOT WRITE BELOW THIS LINE

CASE ANALYSIS

FOR ATTORNEY USE ONLY

Appt time: _____

Time in: _____

Intake done by: _____